

## **APPOINTMENT OF LICENSING PANEL CHAIRMEN**

Report of the: Head of Housing and Environmental Services

Contact: Rachel Jackson

Urgent Decision?(yes/no) No

If yes, reason urgent decision required: N/A

Annexes/Appendices (attached): None

Other available papers (not attached): None

### **REPORT SUMMARY**

**This report asks the Committee to select four Members from the pool of Licensing Panel members to be available to Chair as required any Panels held during the 2016/17 Municipal Year.**

### **RECOMMENDATION (S)**

**The Committee is asked to select four Members from the pool of Licensing Panel members to be available to Chair as required any Panels held during the 2016/17 Municipal Year.**

*Notes*

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

1.1 None for the purposes of this report.

## **2 Background**

2.1 Licensing hearings are required to determine contested licensing applications, including applications made under the Licensing Act 2003, Gambling Act 2005 and Taxi and Private Hire applications.

2.2 In April 2014 Council agreed that licensing and planning policy matters could be dealt with by a single, fifth policy committee. The Committee was to continue to appoint a pool of Chairmen from those trained in licensing matters for the purposes of chairing hearings as required. A pool of Chairmen was agreed for 2015/16, and it is now necessary to agree new membership for 2016/17.

- 2.3 It is stressed that the requirement for training in licensing matters would still remain.

### **3 Proposals**

- 3.1 It is proposed that the Licensing Policy and Planning Committee select four Members as Licensing Hearing Panel Chairmen for the 2016/17 municipal year.

### **4 Financial and Manpower Implications**

- 4.1 None for the purposes of this report.

### **5 Legal Implications (including implications for matters relating to equality)**

- 5.1 Codes of Conduct and Practice have been drawn up to assist Members in the discharge of their functions in this regard.

- 5.2 *Monitoring Officer's comments: None in addition to the above.*

### **6 Sustainability Policy and Community Safety Implications; Partnerships**

- 6.1 There are no implications for the purposes of this report.

### **7 Risk Assessment**

- 7.1 By their nature, Licensing Panel hearings cannot be scheduled and are called as and when required. A pool of members and Chairmen who can be called upon as and when required to form a Panel mitigates the risk of a hearing not being held within the specified timescale.

### **8 Conclusion and Recommendations**

- 8.1 The Committee is asked to select four Members to act as Chairmen of the Licensing Panel for the 2016/17 municipal year.

**WARD(S) AFFECTED:** All